

Video Services Director

The Video Services Director will be the point person for all things video related at Cornerstone Fellowship. This position will oversee the maintenance and use of video systems (live production and pre/post production) and teams for both Cornerstone campuses. The position will be responsible for systems maintenance and modifications, training and scheduling of video team members, the video production of the weekend services and video content creation for services and ministries. A thorough knowledge of equipment is necessary. Candidates must possess a Christ-like character with a can do attitude and be comfortable recruiting and working with volunteers. Strong organizational and communications skills are necessary. For a complete job description go to the link and click on Video Services Director Job Description.

JOB TITLE:

Video Services Director

DEPARTMENT:

Production

REPORTS TO:

Worship Pastor

SUPERVISES:

Staff (full time / part time) and volunteers

SHIFT:

Varies

STATUS:

Full Time

GENERAL SUMMARY OF DUTIES:

The Video Services Director (VSD) will view video production as an essential part of accomplishing Cornerstone's vision to *REACH* people with the love of Jesus; *CONNECT* them to the community of believers; *GROW* them toward spiritual maturity while they *SERVE* others, and *WORSHIP* God. The VSD will instill this value in their volunteers.

The VSD will provide oversight, development and maintenance of all video systems, teams and services related to Cornerstone Fellowship. This would include but is not limited to weekend services (both campuses), conferences, concerts, rehearsals, and the pre-production / post-production of video content.

The VSD will be responsible for the continual development of production teams and volunteers related to the above areas along with the scheduling and support of video resources church wide.

REQUIREMENTS OF POSITION (knowledge, skills, abilities):

A strong technical knowledge of video production and editing systems and equipment is necessary. Strong leadership skills (visionary, interpersonal communication, organization, time management, recruiting and training) in working with paid staff and volunteer teams within a team environment.

EXPECTATIONS OF ROLE

- Create an atmosphere of excellence with the Video Production Department and keep all video programming fresh, engaging and purposeful.
- Key participant in creative planning sessions as the video catalyst so that a video production perspective is present.
- Ensure that Video Production Department objectives are met through strategic planning.
- Oversee the creation and management of Video Production Department budget.
- Perform a complete review every six months of the Video Production Department. Are all resources being utilized effectively? Is recruiting and training ongoing and adequate?
- Recruit and develop key volunteer leaders for delegation of video production duties.
- Direct live video shot composition and switching for weekend services.
- Recruit, train and schedule volunteers and teams for each video production position (director, technical director, camera operator, camera control, computer operator, lighting operator, video record / playback).
- Oversee all aspects of pre-production, live and post-production video for weekend services and events (concerts, conferences, ministry events, etc).
- Develop and oversee staff and volunteer teams for all aspects of video venues and extension campus services.
- Develop training programs for pre-production, live and post-production video equipment.
- Oversee maintenance and repairs of all video and lighting equipment.
- Supply video production services for church ministry video projects as assigned.
- Other duties as assigned or required.

TYPICAL WORKING CONDITIONS (includes physical demands):

Requires mobility and ability to stand or sit at production consoles and desks for the duration of work hours. Must be able to lift up to 50 lbs and be computer literate.

EDUCATION REQUIREMENTS:

Bachelors Degree or equivalent combination of education / experience is preferred.

EXPERIENCE:

Minimum three years experience in a related field is preferred.